

ALTER PHARMA GROUP NV

JUNIOR AY ACCOUNTANT

ABOUT OUR COMPANY

Alter Pharma is a Belgian group of pharmaceutical companies with headquarters in Anderlecht (Belgium) and offices in Ireland and the United States. Employing in total over 140 employees, the Group distributes a wide range of pharmaceutical products to pharmacies, wholesalers, hospitals and retirement homes. At the same time, Alter Pharma is a global player on the generics market, with around 15 molecules on the European and US market and a fully stocked pipeline of niche, complex and added value products.

Our values

Our talented staff daily work in accordance with our company values:

- We are proud of our entrepreneurial culture and foster open communication, mutual respect, professionalism and efficient decision-making and we believe that our multicultural organisation is one of our most important competitive advantages.
- We believe that timely and well considered decisions as a response to emerging opportunities and ideas is the key to our success.
- We believe that the success of the company lies in the competence, dedication and motivation of each of our employees.
- We believe that freedom returns flexibility and empowerment returns commitment.

We are currently looking for a talented Junior AY Accountant to help us support the accounting team by managing day to day general accounting (including month-end & year-end closings) and various administrative tasks within our company.

The successful candidate must have proven skills in accounting and has at least 3 to 5 years relevant experience in a similar function.

You will report directly to the companies' Group Accounting Manager and will be based in Anderlecht, Belgium. You will be part of a dynamic accounting team where you will get an overview of the entire accounting processes.

The job description

The Junior AY Accountant undertakes full responsibility:

Main Tasks: Day to Day

- AP process: Booking - Approval – Payment
- AR invoices – customers follow up
- Bank statements + Payment list
- Isabel payments

- BTW + IC + Intrastat
- Cash reporting (Isabel,...)
- Additional administrative tasks related to accounting

Main Tasks: Monthly and Annual Closing

- Accruals + prepaid bookings
- Depreciations
- Salaries booking
- Local Reporting month-end figures
- Balance sheet reconciliations
- Follow up analytical bookings

The Junior AY Accountant will act according to the companies' mission, vision and strategy.

Your professional profile

The successful candidate has a bachelor degree in accounting or equivalent and has at least 3 to 5 years of relevant experience in a similar function.

You have knowledge about accounting principles and are eager to learn more. SAP knowledge is an asset.

Your abilities

- You have strong analytical skills
- You are open minded and have a hands-on mentality
- You are a real team player and have a positive can do attitude
- You are flexible and able to work with deadlines
- You speak and write fluently Dutch and English.

For more information about our company, please visit www.alterpharmagroup.be. Motivation letter and CV can be sent to recruitment@alterpharma.be.